

LEE COUNTY

Committed Today for a Better Tomorrow

MINUTES OF THE LEE COUNTY FIRE ADVISORY BOARD

MAY 10, 2006

The Lee County Fire Advisory Board met for its fourth meeting on May 10, 2006, in the Gordon Wicker Room at the Lee County Government Center.

The following individuals were present:

- Donald Andrews, Jr.
- Roger King
- Larry Kelly
- Royce Gaines
- Larry Oldham
- John Altenburger
- Bob Brown
- David Smitherman

After being called to order by Chairman Andrews, the following business was transacted:

Chairman Donald Andrews asked if anyone had any corrections or additions to the minutes. John Altenburger moved to approve minutes as written; minutes were then approved unanimously.

Chairman Andrews moved to begin the budget review and the fire departments were asked the following questions:

Cameron:

- 1- How do you determine what percentage Lee County pays?
 - a. The rate has always been the same. Property value and growth help determine what percentage each county pays.
- 2- What's the Moore County tax base?
 - a. .09
- 3- What's the unprotected area of the Cameron District?
- 4- There is no unprotected area.

- 5- What's the call volume for just Lee County?
 - a. Approximately 50 calls a year.
- 6- What money is spent in Lee County?
 - a. They combine funds from both counties.
- 7- Who are you audited by?
- 8- Why is there a parking lot increase?
 - a. The parking lot is breaking up and it needs replacing.

Cape Fear:

- 1- What is part-time salary for, and what are the duties of a part-time person?
 - a. Documentation, routine maintenance on trucks, training records and other duties around the fire station.
- 2- What has part-time or full-time position helped you to accomplish that would've otherwise not been done?
 - a. It has helped the station get prepared for ISO rating.
- 3- What's Capital Outlay?
 - a. Capital Outlay includes a generator.
- 4- Station has applied for state fire and homeland security grant.
- 5- Travel Increase?
 - a. Colleges that are not local provide excellent training programs. Fire fighters are reimbursed for travel expense, hotel expense and granted \$35 per diem.
- 6- Future Expenditures
 - a. FY 06-07 department has \$10,000 request for land for sub station under Capital Outlay line item.
 - b. FY 07-08 the department has planned to purchase medium rescue truck.
 - c. FY 08-09 the department has planned to purchase pumper tanker.
- 7- First out model is 99', Oldest model is 84' and is planned on being replaced in 08-09
- 8- ISO rating is 6.
- 9- Part time salary is \$12.00 hourly; station feels like that hourly rate is fair considering the training you have to obtain to qualify for position.
- 10-Audit?
 - a. DMJ - \$3,500.00 per year plus \$100.00 per month for bookkeeping.

Carolina Trace:

- 1- What is Capital Reserve?
 - a. The purpose is to save money if they need a new truck or emergency funds.
- 2- Why is equipment \$0.00?
 - a. Equipment is in Capital Outlay line item.
- 3- Why are office supplies so low?
 - a. May have to increase line item because they are low.
- 4- Rate required to meet request is .052 cent, current rate is .040.
 - a. No answer
- 5- 40 hr paid personnel requested.
 - a. This person will help keep records and bring station up to date. Station is planning on using full time position as 3 part time people from 8-4:30 M-F, also in case there is a call during the day, to help day response time. \$11.15 hourly, they compared to Benhaven Fire Department.
- 6- Volunteers – 22
- 7- Future Expenditures
 - a. Generator for relief during natural disaster so that fire department can be used as a shelter.
- 8- Audit
 - a. Lee West- \$2,000 per year.

Deep River:

- 1- Plans for sub station
 - a. Station currently started providing "support" for a mud sling one Saturday a month and receives 20% of the admission, this money will go towards sub station.
- 2- Audit
 - a. DMJ \$?

Lemon Springs:

- 1- No item's under contracted services, where do you put your audit?
 - a. Lee West \$2,700 annual this service is under Professional Services line item.
- 2- Full time person would maintain equipment, office work, reports, responds to calls and community, and train new volunteers.

- 3- Volunteers – 27-28, 6-8 respond during day time.
- 4- The Station receives 250-300 calls per year.
- 5- Paid person earns comp time not over time. The station decided salary after comparing to other departments.
- 6- Future Expenditures
 - a. Brick Veneer the station, and put a sign in front with community advertisements and help wanted signs.
- 7- 1995 model is first out.

Northview:

- 1- What's in uniforms category?
 - a. Turn out gear and uniforms.
- 2- Explanation on fill-in person?
 - a. A person is needed to fill in when others have to be absent or on vacation.
- 3- Why are there two full-time people there at the same time?
 - a. Can not operate station properly with everything up to date (paperwork) with less than two people, response time would be too long.
- 4- Audit
 - a. Mac McConnell

Tramway:

- 1- Why new full-time person?
 - a. Position requested to help daytime response, record data, maintenance on trucks, and records for safety. The station decided salary after comparing to other departments.
- 2- Why is there \$10,000 for equipment?
 - a. Replacement parts on trucks, miscellaneous items for station, cleaning supplies, etc.
- 3- Future Expenditure
 - a. FY 06-07 – five sets of gear, five pagers, 4 air packets.
 - b. Down the road replacement of truck, station hasn't decided on a date.
- 4- Audit
 - a. Lee West \$1,800.00 per year.

West Pocket:

- 1- Why is the parking lot getting sealed once a year?
 - a. Station was informed that sealing once a year would help the life of the parking lot.
- 2- What's total budget?
 - a. Not sure
- 3- Future Expenditure
 - a. Pagers, radios, headsets, microphones for trucks, air bags.
- 4- Volunteer -40 members
- 5- Applied for grant and saved County \$307,000 in the last three years applying for grants.
- 6- Audit
 - a. Mac McConnell - \$2,100.00 annually plus \$125.00 bookkeeping monthly

West Sanford:

- 1- What is the total budget?
 - a. Estimated at \$139,000
- 2- Future Expenditure
 - a. Replace air bottles and radios.
- 3- Audit
 - a. Mac McConnell - \$1,470.00
- 4- Volunteers - 22

Chairman Andrews asked if there were anymore questions. No further action was taken.

Items asked for include; City of Sanford salary for part time persons.

Next meeting date for the Fire Advisory Board will be on Wednesday, May 17, 2006 at 5:00 pm in the Lee County Government Center.

Chairman Andrews asked if there were anymore questions or comments, and moved to adjourn.

Donald Andrews, Jr., Chairman

ATTEST:

David Smitherman, Secretary